



# FAIRFIELD-SUISUN SEWER DISTRICT

1010 CHADBOURNE ROAD • FAIRFIELD, CALIFORNIA 94534 • (707) 429-8930 • WWW.FSSD.COM  
KATHY HOPKINS, GENERAL MANAGER

## BOARD OF DIRECTORS:

HARRY PRICE  
PRESIDENT

SAM DERTING  
VICE PRESIDENT

JANE DAY

MIKE HUDSON

CATHERINE MOY

JOHN MRAZ

PETE SANCHEZ

MIKE SEGALA

CHUCK TIMM

RICK VACCARO

## BOARD OF DIRECTORS MEETING AGENDA

**MEETING DATE:** MONDAY, NOVEMBER 23, 2009

**MEETING PLACE:** 1010 CHADBOURNE ROAD,  
FAIRFIELD, CALIFORNIA

**MEETING TIME:** 6:00 P.M.

1. Roll Call
2. Pledge of Allegiance
3. Public Comments
4. Board Comments
5. General Manager Report

Page

6. Consent Calendar:
  - (a) Approve Minutes of Meeting of September 28, 2009 ..... 1
  - (b) Adopt Resolution No. 2009-13 Authorizing General Manager to Negotiate,  
Enter Into, Amend and Terminate Leases Involving District Property ..... 3
  - (c) Adopt Resolution No. 2009-14 Cancelling and Rescheduling 2010 Board  
and Executive Committee Meetings ..... 5
7. Presentation of CWEA Awards
8. Board Calendar ..... 8
9. Adjournment:  
Adjourn to a Regular Meeting of the Board, Monday, January 25, 2010 at 6:00 p.m.

The Fairfield Suisun Sewer District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Board of Directors. Please contact Vana Lopez at (707) 429-8930 at least 48 hours before the meeting if you require such modification or accommodation.

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative offices located at the above address. In addition most of these documents are also available on our website. For other assistance contact Vana Lopez at (707) 429-8930.



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8. Board Calendar ..... 8
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Adjourn to a Regular Meeting of the Board, Monday, January 25, 2010 at 6:00 p.m.

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8. Board Calendar. Upon Ms. Hopkins request, and with general Board consensus, President Price cancelled October's regular Board meeting.
9. Adjournment. Adjourn to a Regular Meeting of the Board, Monday, November 23, 2009, at 6:00 p.m.

Respectfully submitted,

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President

ATTEST:

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District Clerk



# FAIRFIELD-SUISUN SEWER DISTRICT

1010 CHADBOURNE ROAD • FAIRFIELD, CALIFORNIA 94534 • (707) 429-8930 • WWW.FSSD.COM

KATHY HOPKINS, GENERAL MANAGER

November 5, 2009

## MEMORANDUM

TO: Kathy Hopkins *KH*  
FROM: Talyon Sortor *TS*  
SUBJECT: Property Lease Updates

**Background:** The District currently owns approximately 530 acres near Chadbourne and Cordelia roads, around 150 of which is occupied by the treatment plant facilities. Much of the property not used for treatment is currently leased for turf production. There are different leases, with different terms, for different parcels of property leased around the treatment plant. The various leases were also entered into at different time frames dating back to 1976. They have been amended several times, but are in need of updating.

**Discussion:** Both Ameri-turf and District staff would like to update all of the leases into one document with consistent terms. This will also allow the site approved for the re-entry facility by the District Board to be addressed in an updated lease.

**Recommendation:** Staff recommends that the Board authorize the General Manager to cancel, amend, and enter into leases involving District property.

**FAIRFIELD-SUISUN SEWER DISTRICT**

RESOLUTION NO. 2009-13

**A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO NEGOTIATE,  
ENTER INTO, AMEND AND TERMINATE LEASES OF DISTRICT PROPERTY**

WHEREAS, from time to time in the course of business District property is leased to other parties;  
and

WHEREAS, leases of District property are a minor source of income from otherwise dormant buffer property, and appropriate uses of District land by others can be beneficial to the District and the surrounding community it serves; and

WHEREAS, Ameri-turf, together with its predecessors, has a number of leases with the District, entered into over the years and in need of updating; and

WHEREAS, it would be useful for the General Manager to negotiate with Ameri-turf to combine and update the leases; and,

WHEREAS, it would be expedient for the General Manager to negotiate, enter into, amend and terminate other leases for District property from time to time for uses that fit the needs of the District,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
FAIRFIELD-SUISUN SEWER DISTRICT:

- 1) The General Manager is hereby authorized to negotiate, enter into, amend and terminate, as necessary, an updated lease agreement with Ameri-turf to consolidate and update Ameri-turf's and its predecessors' current leases with the District.
- 2) The General Manager is hereby authorized to negotiate, enter into, amend and terminate leases of District property with other parties, as comport with the District's best interests.
- 3) The General Manager is hereby authorized to execute any and all documents necessary and proper to complete leases of District property if, in the judgment of the General Manager, the best interests of the District are served by the leases.
- 4) The General Manager is hereby authorized and directed to do all things necessary and proper to implement this resolution.

PASSED AND ADOPTED this 23<sup>rd</sup> day of November 2009 by the following vote:

AYES: Directors \_\_\_\_\_

NOES: Directors \_\_\_\_\_

ABSENT: Directors \_\_\_\_\_

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
District Clerk



# FAIRFIELD-SUISUN SEWER DISTRICT

1010 CHADBOURNE ROAD • FAIRFIELD, CALIFORNIA 94534 • (707) 429-8930 • WWW.FSSD.COM

KATHY HOPKINS, GENERAL MANAGER

November 18, 2009

LE-160/09

## MEMORANDUM

TO: Kathy Hopkins

FROM: Vana Lopez *vjl*

SUBJECT: 2010 Board and Executive Committee Meeting Schedule

The Board's practice has been to reschedule or cancel certain meetings during the year to avoid conflicts with holidays and vacations. This allows Directors, District staff, staff of the two cities, and the public to plan their calendars well in advance of meetings.

I recommend that the Board consider action, as noted below, to cancel or reschedule the following 2010 meetings:

Meeting	Regular Meeting Date	Suggested Action	Reason
Executive Committee	January 18	Reschedule to Tuesday, January 19	January 18 is a Holiday
Executive Committee	February 15	Reschedule to Tuesday, February 16	February 15 is a Holiday
Executive Committee	August 16	Cancel	Vacation Season
Board	August 23	Cancel	Vacation Season
Board	November 22	November 29	Avoid Holiday Week
Executive Committee	December 20	Cancel	Holiday Season
Board	December 27	Cancel	Holiday Season

Staff will plan to bring action items to the Board in accordance with the schedule. As always, if unforeseen circumstances arise, a special meeting can be called, and, if there are no action items for Board consideration, a scheduled meeting may be cancelled.

Fairfield-Suisun Sewer District  
Board and Exec. Comm. Meeting Schedule for 2010

JANUARY		
<b>Executive Committee Meeting</b>	<b>January 19, 2010 (Tuesday)</b>	<b>4:00 p.m.</b>
Board Meeting	January 25, 2010	6:00 p.m.
FEBRUARY		
<b>Executive Committee Meeting</b>	<b>February 16, 2010 (Tuesday)</b>	<b>4:00 p.m.</b>
Board Meeting	February 22, 2010	6:00 p.m.
MARCH		
Executive Committee Meeting	March 15, 2010	4:00 p.m.
Board Meeting	March 22, 2010	6:00 p.m.
APRIL		
Executive Committee Meeting	April 19, 2010	4:00 p.m.
Board Meeting	April 26, 2010	6:00 p.m.
MAY		
Executive Committee Meeting	May 17, 2010	4:00 p.m.
Board Meeting	May 24, 2010	6:00 p.m.
JUNE		
Executive Committee Meeting	June 21, 2010	4:00 p.m.
Board Meeting	June 28, 2010	6:00 p.m.
JULY		
Executive Committee Meeting	July 19, 2010	4:00 p.m.
Board Meeting	July 26, 2010	6:00 p.m.
AUGUST		
<b>Executive Committee Meeting</b>	<b>NO Meeting</b>	<b>NO Meeting</b>
<b>Board Meeting</b>	<b>NO Meeting</b>	<b>NO Meeting</b>
SEPTEMBER		
Executive Committee Meeting	September 20, 2010	4:00 p.m.
Board Meeting	September 27, 2010	6:00 p.m.
OCTOBER		
Executive Committee Meeting	October 18, 2010	4:00 p.m.
Board Meeting	October 25, 2010	6:00 p.m.
NOVEMBER		
Executive Committee Meeting	November 15, 2010	4:00 p.m.
<b>Board Meeting</b>	<b>November 29, 2010</b>	<b>6:00 p.m.</b>
DECEMBER		
<b>Executive Committee Meeting</b>	<b>NO Meeting</b>	<b>NO Meeting</b>
<b>Board Meeting</b>	<b>NO Meeting</b>	<b>NO Meeting</b>

\* Changes from Regularly Scheduled Meetings are in Bold Type.

**FAIRFIELD-SUISUN SEWER DISTRICT**

**RESOLUTION NO. 2009-14**

**A RESOLUTION CANCELLING AND RESCHEDULING  
2010 BOARD AND EXECUTIVE COMMITTEE MEETINGS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FAIRFIELD-SUISUN SEWER DISTRICT:

1. The regularly scheduled meeting of the Executive Committee of the Fairfield-Suisun Sewer District Board of Directors to be held on January 18, 2010 is hereby rescheduled to January 19, 2010.
2. The regularly scheduled meeting of the Executive Committee of the Fairfield-Suisun Sewer District Board of Directors to be held on February 15, 2010 is hereby rescheduled to February 16, 2010.
3. The regularly scheduled meeting of the Executive Committee of the Fairfield-Suisun Sewer District Board of Directors to be held on August 16, 2010 is hereby canceled. The Executive Committee will reconvene at the next regularly scheduled meeting to be held on September 20, 2010.
4. The regularly scheduled meeting of the Fairfield-Suisun Sewer District Board of Directors to be held on August 23, 2010 is hereby canceled. The Board of Directors will reconvene at the next regularly scheduled meeting to be held on September 27, 2010.
5. The regularly scheduled meeting of the Fairfield-Suisun Sewer District Board of Directors to be held on November 22, 2010 is hereby rescheduled to November 29, 2010.
6. The regularly scheduled meeting of the Executive Committee of the Fairfield-Suisun Sewer District Board of Directors to be held on December 20, 2010 is hereby canceled. The Executive Committee will reconvene at the next regularly scheduled meeting to be held on January 17, 2011.
7. The regularly scheduled meeting of the Fairfield-Suisun Sewer District Board of Directors to be held on December 27, 2010 is hereby canceled. The Board of Directors will reconvene at the next regularly scheduled meeting to be held on January 24, 2011.

PASSED AND ADOPTED this 23<sup>rd</sup> day of November 2009, by the following vote:

AYES: Directors \_\_\_\_\_

NOES: Directors \_\_\_\_\_

ABSENT: Directors \_\_\_\_\_

\_\_\_\_\_  
President

ATTEST:  
  
\_\_\_\_\_  
District Clerk

## FAIRFIELD-SUISUN SEWER DISTRICT BOARD CALENDAR

*No Board or Executive Committee meetings scheduled in December*

December 2009

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2010

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 4PM Exec	20	21	22	23
24	25 6PM Bd	26	27	28	29	30
31						

*January 13 – January 15 – 2010 CASA Winter Conference, Palm Springs area*

*January 19 – Executive Committee meeting at 4 PM, if rescheduled for holiday*

*January 25 – Board of Directors meeting at 6 PM*

February 2010

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 4pm Exec	17	18	19	20
21	22 6pm Bd	23	24	25	26	27
28						

*February 16 – Executive Committee meeting at 4 PM, if rescheduled for holiday*

*February 22 – Board of Directors meeting at 6 PM*