

Meeting Date: November 23, 2009

Meeting Place: 1010 Chadbourne Road, Fairfield, California

Meeting Time: 6:00 p.m.

1. Roll Call. The meeting was called to order with the following members present: Directors Hudson, Moy, Price, Sanchez, Segala, Timm, and Vaccaro. Directors Day, Derting, and Mraz were absent.
2. Pledge of Allegiance.
3. Public Comments—None.
4. Board Comments—The solar project construction outside the plant fence was commented upon positively, as was the upcoming CASA conference and the District's recent receipt of plant and staff awards from the local section of the California Water Environment Association (CWEA).
5. General Manager's Report—Ms. Hopkins reported that the District's lab was recently audited by the EPA as part of the Environmental Laboratory Accreditation Program (ELAP), and passed with flying colors. Ms. Hopkins said it was rare to go through one of these audits as the District's lab did, with no deficiencies. She also reported on District staff involvement at Fairfield High School's Career Day.

Further, she noted that on December 2 the local Rotary Club will hold a presentation and tour of the District's wastewater facilities as the second in a series of "Rotary at Work" tours.

Ms. Hopkins indicated Board members were welcome to attend. Finally, the General Manager reminded Directors of the January CASA Conference and indicated a cost savings would be realized from CASA's decision to consolidate the conference program into fewer days starting with the January 2010 conference.

6. Consent Calendar.
  - (a) Minutes of Meeting of September 28, 2009.
  - (b) Resolution No. 2009-13 Authorizing General Manager to Negotiate, Enter Into, Amend and Terminate Leases Involving District Property.
  - (c) Resolution No. 2009-14 Cancelling and Rescheduling 2010 Board and Executive Committee Meetings.

Upon motion by Timm, seconded by Vaccaro, with all present voting in favor thereof, the Consent Calendar was received/accepted/adopted/approved.

7. Presentation of CWEA Awards.

Giti Heravian, the District's Lab Manager, presented the Redwood Empire Section CWEA awards for Safety, Collection System, and Lab Tech of the Year. By winning the awards in the Redwood Empire Section, the District qualifies for the State competition.

Plant Safety of the Year—Ms. Heravian presented the Plant Safety of the Year plaque to President Price and District Safety Officer Rich Sponholz. She indicated some of the

accomplishments helping the District to win this award were the 2011 days without lost time incident, all elements of the Safety Program being completely updated in the last two years, and the District's Employee Wellness Program.

Lab Tech of the Year—Tina Harshell received the award, along with acknowledgement and praise from Ms. Heravian. Ms. Harshell thanked her coworkers and Ms. Heravian for the working environment.

Collection System of the Year—Ms. Heravian indicated the 12 months with no pump station stoppages or overflows, the 7 days per week physical checks on the pump stations, along with the video inspections, and repair and maintenance of the entire sewer system within any five-year period, contributed to the District's earning this award. She presented the award to President Price and the District collection system staff in attendance: Shane Errecart, Bob Anthony, JR Lowery, and Tom Harshell.

Acknowledgment of the Award-winning Applications—Giti Heravian thanked Jenny Bailey, Senior Office Assistant, for putting the winning applications together. Ms. Heravian reported that the awards committee said they were impressed with the easy-to-follow structure of the District's application submittals. Ms. Heravian indicated Jenny Bailey's organization of the application materials contributed to the District receiving the awards.

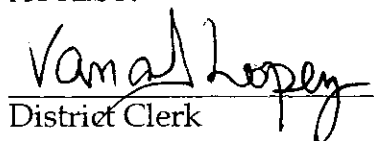
Board members expressed their appreciation to District staff.

8. Board Calendar. There was no discussion of the Board Calendar.
9. Adjournment. Adjourn to a Regular Meeting of the Board, Monday, January 25, 2010, at 6:00 p.m.

Respectfully submitted,

  
President - Pro-Tem

ATTEST:

  
District Clerk